To
The Principal
Kendriya Vidyalaya No.2 Kharagpur
PO: Kharagpur , Distt- Paschim Medinipur
West Bengal-721301

 **PROFORMA FOR ENLISTMENT OF SUPPLIERS/ VENDORS/
 SERVICE PROVIDERS/CONTRACTORS FOR SESSION 2020-21**

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|  | Name of the firm/company: |  |
|  | Address of the firm/company & contact telephone No.: |  |
|  | Name & address of the proprietor/contractor /partner of the firm/company with communication details like Phone/Fax No., Mobile no/email address |  |
|  | Registration/enlistment sought for: - as a **Supplier/ Service Provider/Contractor**  |  |
|  | Registration/enlistment particulars,( Attach supportive documents) | i) Trade License No./Contractors license No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ii) PAN No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_iii) GST/CST registration No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_iv) Service Tax Regn No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_v) Other details if any |
|  | Banker’s details | a. Current A/c No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_b. Name & address of the bank |
|  | Whether enlisted with any Govt. Institution or notif yes submit details |  |
|  | Documents attached: - (Xerox copies of all thedocuments as the proof of all the above statementsshould be attached |  |

I Sri \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ proprietor/partner/authorized signatory of the firm
M/s \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ do here by confirmed that the above information
provided by me are correct. I assure to provide my sincere / satisfactory service to the stated Institution if I am
considered for registration / enlisted at your end.

Signature of the Proprietor/partner/authorized signatory of
M/s \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
STAMP/SEAL Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_