

KENDRIYA VIDYALAYA NO.2, KHARAGPUR

ADMISSION NOTICE DATE: 20/04/2023

Session-2023-24

The provisional selection list for Admission to class-I for the academic session 2023-24 is attached below subject to verification/submission of required documents as mentioned below.

Dates & time of verification of documents and admission for 1<sup>st</sup> list 21/04/2023 to 26/04/2023

09:00AM to 1:00 PM

1. RTE (Lottery No. 1 to 40)
2. DA -SC (Lottery No. 1)
3. DA -GENERAL (Lottery No. 1 to 3)
4. CATEGORY-I (Lottery No. 1 to 116)


Parents are requested to report to the Vidyalaya along with their wards (whose admission is being sought) as per the scheduled mentioned in Sl.No.1 to 3 above taking all possible preventions for COVID-19.

1. Online registration form along with passport size colour photograph.
2. Original and attested /self-attested copy of birth certificate.
3. Original copy of parent's service certificate /transfer documents and filled up the Certificate stating number of transfers. (For cat I to IV), pay slip and i-card for govt. employee.
4. Original, Attested/Self attested copy of Child's or Parents Caste Certificate SC/ST OBC (NCL). OBC (NCL) certificate should be issued within 06 month (up to 31.03.2023).
5. The Caste certificate must be in the name of the Child (if not available, please submit within 1 month)
6. Attested/Self attested copy of Residential Proof :- Electric Bill, telephone bill, Gas connection Quarter Allotment order.
7. Certificate declaring distance from home to school issued by the Ward Councillor /Chairman/Executive officer .
8. Attested /Self attested copy of Blood Group testing copy of child.
9. Railway Employee should counter sign the service certificate /Transfer documents and fill up the Certificate of Number of Transfers from Sr. DPO/DPO/APO, S. E. Railway, KGP for open line and medical department , WPO or A P.O. for workshop staff , Sr. Div. Security Officer for RPF / Principal, Zonal Training Institute for RPF staff, Sr.DFM for accounts dept. employee. For Bank and LIC employee from Sr. Manager from concerned bank. For Postal employee, counter signed by Post master. For State Govt. employee, counter signed by concerned controlling officer (Gazetted rank). For BSNL employee, countersigned by SDO telephone.
10. State Govt. Education Dept.( School teachers and others staff) Service Certificate countersigned by the:- For Primary School- SIS -Secondary and Sr. Secondary-ADIS/DIS
11. Other employees should get it counter signed from concerned Head of Dept.
12. Defence personnel should give the service certificate from their C.O. about (a) not getting family accommodation/Posting at non-family areas or posted in Naxal affected areas (b) Birth certificate (c) Transfer record of seven years (d) The form should be signed by the C.O.
13. Attested copy of current BPL Card /SPHH/PHH/RKSY-1 Antodaya Card with validity or Active certificate from Concerned Food supply department along with Income Certificate /EWS Certificate from Concerned State Govt. authority as per Format Attached( Annexure-C) in the Notice Board.
14. The Original affidavit of Single Girl Child from 1st class magistrate/Executive magistrate, current year. (Rs.100/- Non Judicial Stamp paper) as per KVS format.
15. Income Certificate from S.D.O. if the parent is (BPL) below poverty line.
16. Physically Handicapped certificate (at least 40%) from the civil surgeon/rehabilitation center or any other competent authority.

Fees structure-VVN- Rs.1500, Admission fee-Rs.25= Total Rs.1525.00 (Online payment though debit/credit card)

Note:-Fee for RTE candidate is NIL (But the certificate of non reimbursement should be submitted from their concerned department except cat-I (Central govt. employee)).

  
( Biswajit Patra )  
I/C Admission

  
(Narendra Singh)  
Principal I/C  
प्राचार्य / Principal  
केंद्रीय विद्यालय न - २, खड़गपुर  
Kendriya Vidyalaya No 2, Kharagpur

**KENDRIYA VIDYALAYA NO.2, KHARAGPUR**  
**REQUIRED DOCUMENTS FOR ADMISSION IN CLASS- I UNDER RTE QUOTA FOR THE SESSION-2023-24**

SL.NO	RTE (SC)	RTE(ST)	RTE(OBC-NCL)	RTE(BPL)	RTE(EWS)	DA
1	online registration form of K.V.No-2 Kharagpur along with 01 passport size colour photograph	online registration form along with 01 passport size colour photograph of K.V.No-2 Kharagpur	online registration form along with 01 passport size colour photograph of K.V.No-2 Kharagpur	online registration form along with 01 passport size colour photograph of K.V.No-2 Kharagpur	online registration form along with 01 passport size colour photograph of K.V.No-2 Kharagpur	online registration form along with 01 passport size colour photograph of K.V.No-2 Kharagpur
2	SC- In the name Child/Father/Mother(in case of single parent)	ST- In the name Child/Father/Mother(in case of single parent)	OBC (NCL)- In the name Child/Father/Mother(in case of single parent)	Attested copy of current BPL Card /SPHH/PHH/RKSY-1 Antardwaya Card with validity or Active certificate from Concern Food supply department along with Income Certificate with family Income Certificate upto Rs 72000/	Current EWS Certificate from Govt. of WEST BENGAL authority as per Format Attached ( Anexure C) in the Notice Board	DA Certificate(Morethen 40%)
3	Original and xerox copy of Birth certificate	Original and xerox copy of Birth certificate	Original and xerox copy of Birth certificate	Original and xerox copy of Birth certificate	Original and xerox copy of Birth certificate	Original and xerox copy of Birth certificate
4	Aadhar card (Child and Parent)	Aadhar card (Child and Parent)	Aadhar card (Child and Parent)	Aadhar card (Child and Parent)	Aadhar card (Child and Parent)	Aadhar card (Child and Parent)
5	Blood Group report	Blood Group report	Blood Group report	Blood Group report	Blood Group report	Blood Group report
6	Distance certificate from ward Counciller /Chairman	Distance certificate from ward Counciller /Chairman	Distance certificate from ward Counciller /Chairman	Distance certificate from ward Counciller /Chairman	Distance certificate from ward Counciller /Chairman	Distance certificate from ward Counciller /Chairman
7	Resdential ,Electric Bill/Telephone Bill/Gas connection /Bank Pass book	Resdential ,Electric Bill/Telephone Bill/Gas connection /Bank Pass book	Resdential ,Electric Bill/Telephone Bill/Gas connection /Bank Pass book	Resdential ,Electric Bill/Telephone Bill/Gas connection /Bank Pass book	Resdential ,Electric Bill/Telephone Bill/Gas connection /Bank Pass book	Resdential ,Electric Bill/Telephone Bill/Gas connection /Bank Pass book
8	For Govt. Employee ( Cat- I to IV) Current Service certificate	For Govt. Employee ( Cat- I to IV) Current Service certificate	For Govt. Employee ( Cat- I to IV) Current Service certificate	For Govt. Employee ( Cat- I to IV) Current Service certificate	For Govt. Employee ( Cat- I to IV) Current Service certificate	For Govt. Employee ( Cat- I to IV) Current Service certificate

\*Railway Employee should counter sign the service certificate /Transfer documents and fill up the Certificate of Number of Transfer. from Sr. DPO/DPO/APO,S. E. Railway, KGP for open line and medical department , WPO or A P.O. for workshop staff , Sr. Div. Security Officer for RPF / Principal, Zonal Training Institute for RPF staff, Sr.DFM for accounts dept. employee. For Bank and LIC employee from Sr. Manager from concerned bank. For Postal employee, counter signed by Post master. For State Govt. employee, counter signed by concerned controlling officer (Gazetted rank).For BSNL employee, countersigned by SDO telephone.  
\*\*State Govt. Education Dept.( School teachers and others staff) Service Certificate countersigned by the:- For Primary School- SIS ,Secondary and Sr. Secondary-ADIS/DIS  
\*\*\*Other employees should counter sign from concerned Head of Dept

I/C Admission

PRINCIPAL

प्राचार्य / Principal  
कन्द्रीय विद्यालय न - २, खडगपुर  
Kendriya Vidyalaya No 2, Kharagpur

## REQUIRED DOCUMENTS FOR ADMISSION IN CLASS- I Category-I,II,III,IV for the Session-2023-24

SL.NO.	Category -I (All Central Govt. Employee)	Category -II (All Central Govt. Autonomous body Employee)	Category -III (All State Govt Employee)	Category -IV (All State Govt. Autonomous body Employee)	Category -V	Single girls Child
1	online registration form of K.V.No-2 Kharagpur along with 01 passport size colour photograph	online registration form along with 01 passport size colour photograph of K.V.No-2 Kharagpur	online registration form along with 01 passport size colour photograph of K.V.No-2 Kharagpur	online registration form along with 01 passport size colour photograph of K.V.No-2 Kharagpur	online registration form along with 01 passport size colour photograph of K.V.No-2 Kharagpur	online registration form of K.V.No-2 Kharagpur along with 01 passport size colour photograph
2	Original copy of Parent's current service certificate /Transfer documents and fill up the Certificate of Number of Transfer. (For cat I to IV), Pay Slip and I-card for Govt, Employee	Original copy of Parent's current service certificate /Transfer documents and fill up the Certificate of Number of Transfer. (For cat I to IV), Pay Slip and I-card for Govt, Employee	Original copy of Parent's current service certificate /Transfer documents and fill up the Certificate of Number of Transfer. (For cat I to IV), Pay Slip and I-card for Govt, Employee	Original copy of Parent's current service certificate /Transfer documents and fill up the Certificate of Number of Transfer. (For cat I to IV), Pay Slip and I-card for Govt, Employee	N/A	Original copy of Parent's current service certificate /Transfer documents and fill up the Certificate of Number of Transfer. (For cat I to IV), Pay Slip and I-card for Govt, Employee
3	SC/ST/OBC NCL- In the name Child/Father/Mother(in case of single parent)	SC/ST/OBC NCL- In the name Child/Father/Mother(in case of single parent)	SC/ST/OBC NCL- In the name Child/Father/Mother(in case of single parent)	SC/ST/OBC NCL- In the name Child/Father/Mother(in case of single parent)	SC/ST/OBC NCL- In the name Child/Father/Mother(in case of single parent)	Original and xerox copy of Birth certificate
4	Original and xerox copy of Birth certificate	Original and xerox copy of Birth certificate	Original and xerox copy of Birth certificate	Original and xerox copy of Birth certificate	Original and xerox copy of Birth certificate	Aadhar card (Child and Parent)
5	Aadhar card (Child and Parent)	Aadhar card (Child and Parent)	Aadhar card (Child and Parent)	Aadhar card (Child and Parent)	Aadhar card (Child and Parent)	Distance undertaking
5	Blood Group report	Blood Group report	Blood Group report	Blood Group report	Blood Group report	Blood Group report
6	Distance undertaking	Distance undertaking	Distance undertaking	Distance undertaking	Distance undertaking	Residential ,Electric Bill/Telephone Bill/Gas connection /Bank Pass book
7	Residential ,Electric Bill/Telephone Bill/Gas connection /Bank Pass book,Quarter allotment order	Residential ,Electric Bill/Telephone Bill/Gas connection /Bank Pass book,allotment order	Residential ,Electric Bill/Telephone Bill/Gas connection /Bank Pass book,allotment order	Residential ,Electric Bill/Telephone Bill/Gas connection /Bank Pass book,allotment order	Residential ,Electric Bill/Telephone Bill/Gas connection /Bank Pass book	For Govt. Employee ( Cat- I to IV) Current Service certificate
8	For Govt. Employee ( Cat- I to IV) Current Service certificate	For Govt. Employee ( Cat- I to IV) Current Service certificate	For Govt. Employee ( Cat- I to IV) Current Service certificate	For Govt. Employee ( Cat- I to IV) Current Service certificate	For Govt. Employee ( Cat- I to IV) Current Service certificate	The Original affidavit of Single Girl Child from 1st Class Magistrate/Executive Magistrate, current year. (Rs.100/- Non Judicial Stamp paper)as per KVS Format

1. Railway Employee should counter sign the service certificate /Transfer documents and fill up the Certificate of Number of Transfer. from Sr. DPO/DPO/APO,S. E. Railway, KGP for open line and medical department , WPO or A P.O. for workshop staff , Sr. Div. Security Officer for RPF / Principal, Zonal Training Institute for RPF staff, Sr.DFM for accounts dept. employee. For Bank and LIC employee from Sr. Manager from concerned bank. For Postal employee, counter signed by Post master. For State Govt. employee, counter signed by concerned controlling officer (Gazetted rank).For BSNL employee, countersigned by SDO telephone.

2. State Govt. Education Dept.( School teachers and others staff) Service Certificate countersigned by the:- For Primary- School- SIS ,Secondary and Sr. Secondary-ADIS/DIS

Note 3. Other employees should counter sign from concerned Head of Dept

I/C Admission

PRINCIPAL

प्राचार्य / Principal

केंद्रीय विद्यालय न - २, खडगपुर  
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